

## Minutes of the Hubs of Learning initiative Meeting

1. A meeting was held on 27th May 2019 of the Member Schools under the Hubs of learning initiative at 02.00 pm in the Conference Room. Representatives from following schools attended the meeting:-

Salwan Public School, Gurugram	<b>Chairperson</b>	Ms. Rashmi Maik
Aditya Army Public School , Mewat	Member	Ms. Usha Verma
Rose Land Public School	Member	Ms. Poonam Sharma
Shri Ram Senior Sec. School, Bhora Kalan	Member	Mr. Ravinder Yadav
Dhankar High School, Farukhnagar	Member	Mr. Sunil Kumar Sharma
Saraswati High School, Gurgaon	Member	Ms. Veenu Chauhan

2. The Chairperson welcomed all the Members and apprised them of the objectives of CBSE in creating 'Hubs of Learning. She said that she would create Whatsapp group of the Member schools so that either of them could share important CBSE notifications in group. The core objective of the group is to move ahead together.

3. The Members were informed that whenever trainings would be conducted in the parent school, the members Schools would be informed and if interested; they could send their teachers to attend the same. The chairperson also informed that the schools could also forward their training needs so that relevant action could be taken. She also said that the training calendar of SPS Gurugram would be shared with the members so that they can design their accordingly.

4. The House was updated that before Board Exams, expert sessions are conducted for the students. Henceforth the member schools would be informed about it so that they could plan visit of their students accordingly. Also the pre Board exam papers of all the subjects would be shared with all the schools after they are conducted at SPS Gurugram. This would facilitate them to prepare their students for the Board Exams. The Member schools were also updated about various periodic tests conducted at SPS Gurugram and on their request it was decided that the date sheet would be shared with them.

5. The Chairperson also discussed with them various Skill Development courses which are conducted online. The whole purpose is to empower the students before they complete their Class XII and also to train them. The links for these would be provided to the Member Schools for their reference.

6. The Members enquired about the documentation done when the school takes the students on various excursions, trips. On the request of the Member Schools, it was decided that the consent form of SPS Gurugram would be shared with all the schools.

7. The Member schools discussed various strategies followed by them in teaching their students and ensuring them that their students do their home work regularly. The Chairperson shared various strategies used at SPS Gurugram for the counselling of the students whenever required. It was also stressed that everything done should be documented.

The meeting ended with the vote of thanks by Principal, SPS Gurggram.