



SALWAN PUBLIC SCHOOL SECTOR 15 (II), GURUGRAM

Subject: - **Regarding Opening of New Gate No 1B (Adjacent to Gate No 1A) for Students of Class Pre Nur to Class 2nd**

SPS/ 108 /2018

13 Sep 2018

Dear Parent,

1. As a step towards the safety of our students and separating the entry of students from main gate due to vehicles being entered from main gate, a new gate (Gate No 1B) has been opened adjacent to Gate No 1A. The under mentioned gates will be used for entry / exit of students / buses with effect from 17 Sep 2018 :-
 - (a) Gate No 1 (Main Gate) - For School vehicles, school staff and students using Bicycles.
 - (b) Gate No 1A (Near Main Gate) - For walker students / Van users of classes 3rd to 12th.
 - (c) Gate No 1B (New gate adjacent to 1A) - For walker students / Van users of Classes Pre Nur to 2nd.
 - (d) Gate No 2 (Back Gate) - For students using private route buses.
2. All the gates will be closed at 8.00 am in the morning for all classes from Pre Nur to class XIIth.
3. In case of late arrivals, concerned parent will give application in the name of Principal intimating reasons for late arrival of their wards. No student will be allowed to enter the school after 8.10 am or in case the student is late for more than two times in the session.
4. Parents are requested to cooperate with the admin staff.

Regards

Ms. Rashmi Malik
Principal

Maj S.K Kohli (Retd.)
Director